



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET. ROOM 372**

**Wednesday, November 9, 2011**

**10:00 AM**

Present: Chairperson Montaña, Vice Chairperson Bacio, Commissioner Bigby, Commissioner Hall and Commissioner Moore

Excused: Commissioner Hill

The Pledge of Allegiance and a Moment of Silence will be led by Chairperson Montaña.

**Chairperson Montaña led in the Pledge of Allegiance, followed by a moment of silence.**

**I. ADMINISTRATIVE MATTERS**

1. Meeting to be called to order by Chairperson Montaña. (11-4904)

**Chairperson Montaña called the meeting to order at 10:05 a.m. Vice Chairperson Bacio and Commissioner Moore joined the meeting at 10:07 a.m. and 10:15 a.m., respectively.**

2. Approval of the November 2, 2011 Minutes. (11-4905)

**On motion of Commissioner Bigby, seconded by Vice-Chairperson Bacio, unanimously carried, the minutes of the meeting of November 2, 2011 were approved with edits.**

**Attachments:** [SUPPORTING DOCUMENT](#)

**II. REPORTS**

3. Chairperson's Report on Various Items for November 9, 2011. (11-4906)

**Chairperson Montaña shared the following newspaper articles with the Commission.**

**Los Angeles Times:**

- **Juvenile Court May Allow Public into Courtrooms (November 9, 2011)**
- **More Funds for High-Risk Youths Urged (November 9, 2011)**

- **Volatile Mix on a Floor of Men's Lockup (November 6, 2011)**
- **A Sheriff Who Does What He Likes (November 6, 2011)**
- **Worker Allegedly Beats Young Man at Probation Camp (November 5, 2011)**

**She also distributed the Board of Supervisor's November 8, 2011 Supplemental Agenda that addressed the formation of the Citizen's Committee on Jail Violence.**

- 4. Treasurer's Report for November 9, 2011. (11-4907)**

**Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$605.77.**

- 5. Staff Report on Correspondence Received, and Department Representative Reports. (11-4908)**

**Roy Sinclair, Staff, Commission Services, reported that he contacted Riverside and San Diego Counties to request information on inmates disturbances, attempted suicides and actual suicides. Both counties require a written Public Records request, and once received they require at least ten days to respond to the request. Staff will request the information from both counties and apprise the Commission on status throughout the process.**

- 6. Review of Group Home Compliance Monitoring Audit Reports. (11-4909)**

**The following are Group Home monitoring review reports from the Probation Department, and the Department of Children and Family Services which were inspected by the Sybil Brand Commissioners for Contract Compliance.**

**The following Group Home was reported as being in full compliance:**

**Commissioners Bigby and Hill visited Children Are Our Future "Howard House" - 6 #3, on November 8, 2011.**

**Commissioners Hall and Moore visited Youth Services Network Group Home (formerly Human Services Network "Parthenia") - 23 #4, on November 8, 2011, however, the facility was not inspected, as no one was home.**

7. Commissioners' Reports on Group Homes and/or Detention Facilities Inspections from November 3, 2011 to November 8, 2011. (11-4910)

**During the reporting period the following Group Homes were reported as being in satisfactory condition:**

**Chairperson Montaño visited Central Arraignment Branch Courthouse, on November 8, 2011; Optimist Boys Home "Valley Group Home" - 30 #4, on November 7, 2011; and Pacific Lodge Boys Home - 32 #1, on November 3, 2011.**

**Vice Chairperson Bacio visited San Gabriel Children's Center "RTI / Homerest" - 37 #4, on November 8, 2011.**

**Commissioners Bigby and Hill visited David & Margaret Home "Wenwood" - 11 #3, on November 4, 2011.**

**Following discussion, Commissioner Moore suggested the Commission follow protocol by discussing with department representatives the deficiencies discovered during the Commission's inspections of Group Homes and Lockup Facilities. This will allow the respective department representatives time to address and correct the deficiencies prior to the Commissioners reporting the issues to their respective appointing Supervisor.**

### **III. MISCELLANEOUS**

#### **Matters Not Posted**

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (11-4911)

**Chairperson Montaño instructed staff to place on the November 16, 2011 agenda discussion on preparing a presentation to Sheriff Baca, on the most effective way to enhance existing programs offered to inmates in County jail facilities.**

**Commissioner Hall informed the Commission that due to a previously scheduled appointment; she regrets that she is unable to attend the November 16, 2011 Business Meeting.**

**Public Comment**

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-4912)

**There were no members of the public present to address the Commission.**

**Adjournment**

10. Adjournment for the meeting of November 9, 2011. (11-4913)

**The November 9, 2011 meeting adjourned at 11:10 a.m.**

DRAFT